Dar-ul-Madinah
An Islamic School System

> *Darul Madinah will nurture our learners into model citizens that exemplify the inherent values of Islam, make a positive contribution to the community and are champions of their faith.*

School fee Policy

This policy is in line with the Mission Statement of the School

Document Control

This policy has been approved for operation within Darul Madinah UK.

Date of last review: July 2024
Date of next review: July 2025
Review period: 1 year
Policy status: Statutory
Owner: Governing Body

Computing Policy

Dar ul Madinah recognises that the use of Computing is an integral part of the National Curriculum and is a key skill for everyday life. Computers, digital and video cameras and tape recorders can be used to acquire, organise, store, manipulate, interpret, communicate and present information. Learners are entitled to quality hardware and software and a structured and progressive approach to the learning of the skills needed to enable them to use it effectively.

The purpose of this Computing policy is to state how the school intends to make this provision.

Rationale

Dar ul Madinah believes that ICT:

- Gives learners immediate access to a rich source of materials
- Can present information in new ways which help learners understand, assimilate and use it more readily
- Can motivate and enthuse learners
- Can help learners focus and concentrate
- Offers potential for effective group/pair working
- Has the flexibility to meet the individual needs and abilities of each learner

Aims of computing

Our school's aims are to:

- Can understand and apply the fundamental principles and concepts of computer science
- Can analyse problems in computational terms
- Can evaluate and apply information technology
- Are responsible, competent, confident and creative users of information and communication technology.

Organisation

Our school believes that progress in Computing is promoted through regular access and use of technology relevant to a task.

- The predominant mode of working in Computing is as individuals or in pair/small groups
- New skills may be introduced to a group of learners
- Practice of skills will occur discretely while using Computing to support work across the curriculum

Access and Deployment

Computing network infrastructure and equipment has been sited so that:

- Each class has its own timetable to access computers where pupils can work individually, in pair or group and their work can be closely monitored.

Resources

Our school acknowledges the need to continually maintain, update and develop its resources and to make progress towards a consistent, compatible PC system by:

- Maintaining a minimum of 16 computers on the network
- Investing in software that will effectively deliver the Computing curriculum
- Investing in software that will support the use of Computing across the curriculum

Planning, Assessment, Recording and Reporting

- School will use National Curriculum as closely as it is possible.
- Medium term plans/short term plans will enable learners to achieve stated objectives.
- Learners progress towards these objectives will be recorded by teachers as part of their class recording system and learners will save work on hard disc or on the network drive.
- Other work may be printed and filed within the subject from which the task was set. Progress in Computing will be reported upon in the learners' report.

Equal opportunities

All learners, regardless of gender and ability, will have equal access to the Computing curriculum and will have the opportunity to make the most of their own potential, within this field.

Coordination Management

- Class teachers will be responsible for ensuring that the learners in their classes have opportunities for learning Computing skills and using Computing across the curriculum
- Learners may use Computing independently, in pairs, or in a group with a teacher
- There will be a designated governor who will be responsible for day to day management of the system
- Any problems should be reported immediately to the school Admin.

Security

- Governing Board will be responsible for regularly updating anti- virus software
- No discs from outside school should be allowed in machines without permission from the deputy headteacher
- Use of computers will be strictly in line with the training and guidance provided by the school
- All learners and parents will be aware of the School Rules for Responsible Use of computers and the Internet and will understand the consequence of any misuse
- The agreed rules for Safe and Responsible Use of Computers and the Internet will be displayed in classroom.